RESPONSIBILITY

* Completes and submits class work, **homework,** and/or **assignments** according to agreed-upon timelines
* Comes to **class** with the required learning **materials** and/or resources
* Follows through on **commitments**
* Fulfills classroom **obligations** (follows classroom rules/routines, attentive)
* Takes **ownership** for actions and behaviour

Student	Date(s)	Task/Unit	Comment	Student	Date(s)	Task/Unit	Comment
John	S8, S15, S21, S26, O3	Homework	✓×✓✓✓				
	S21	Materials Check	Has all materials				
	Various	Agenda	✓✓✓				
	S30	Observation	Has not volunteered for any classroom duties this month				

ORGANIZATION

* devises and follows a **plan** and process for completing work and tasks
* establishes **priorities** and **manages time** to complete tasks and achieve goals
* **identifies, gathers, evaluates,** and **uses information, technology,** and **resources** to complete tasks

Student	Date(s)	Task/Unit	Comment	Student	Date(s)	Task/Unit	Comment

INDEPENDENT WORK

- independently **monitors, assesses,** and **revises** plans to complete tasks and meets goals
- **uses class time** appropriately to complete tasks;
- **follows instructions** with minimal supervision.

Student	Date(s)	Task/Unit	Comment	Student	Date(s)	Task/Unit	Comment

COLLABORATION

* accepts various **roles** and an **equitable share** of work in a group
* builds **healthy peer relationships** in personal & media-assisted interactions
* works with others to **resolve conflicts** & **build consensus** to achieve group goals
* **responds positively** to the ideas, opinions, values, and traditions of others
* **shares** information, resources, and expertise and **promotes critical thinking** to **solve problems** and make decisions

Student	Date(s)	Task/Unit	Comment	Student	Date(s)	Task/Unit	Comment

INITIATIVE

* **looks for** and **acts** on **new ideas** and opportunities for learning
* demonstrates the capacity for **innovation** and a **willingness to take risks**
* demonstrates **curiosity** and **interest** in learning
* approaches new tasks with a **positive attitude**
* recognizes and **advocates appropriately** for the rights of self and others

Student	Date(s)	Task/Unit	Comment	Student	Date(s)	Task/Unit	Comment
John	S13, S19	Group Assignment	Relied on other group members to complete the activity				
	S14, S28, O3, O5	Reading Buddies	Reluctant Participation observed				
	Various	Independent Reading	Comfortable with the routine				
	O11-14	Problem Solving	Seeks assistance immediately before attempt made				

SELF-REGULATION

* **sets own individual goals** and **monitors progress** towards achieving them
* **seeks clarification** or **assistance** when needed
* **assesses and reflects critically** on own strengths, needs, and interests
* **identifies** learning **opportunities, choices,** and **strategies** to meet personal needs and interests
* **perseveres** and makes an effort when responding to challenges

Student	Date(s)	Task/Unit	Comment	Student	Date(s)	Task/Unit	Comment